

ICR Water Users Association
Board Meeting Minutes
May 27, 2008

Those Present:

Board Members

Earl Cummings, President
Hal Lobaugh, Vice President
Bill Meyer, Secretary/Treasurer
Hugh Pryor, Director

Contract Staff

Bob Busch, Manager
Recording Secretary
Harvey Roberts
Member Guests
See Appendix A

1. Call to Order - The meeting of the ICRWUA was called to order at 9:00 AM. by Earl Cummings.

2. Review Minutes of the April 22nd Board Meeting:

Motion: Hal moved to approve the Minutes as amended; Hugh seconded the motion; motion passed.

3. Minutes of the February 19th Board Meeting Discussed

Earl asked that reference to Larry Bligh be removed and substitute a statement concerning the discussion that was held about distributing messages of this nature to all members.

Motion: Hugh moved to approve the changes; Hal seconded the motion; motion passed.

4. Financial Reports:

Bob presented the Financial Report for April 2008.

Accounts payable line was not included but will be added in future reports.

Balance sheet needs correction for Repayment payable to WC and TRR. This is a monthly liability.

Bill asked that TRR be treated as other customers when payments are late; Well agreement stipulates that water will be turned off.; Bob to notify TRR by letter of this policy.

Motion: Bill moved to accept the income statement; Hal seconded the motion; motion carried.

5. Bob presented the Manager's Report of 5/27/2008 and the April Water Usage Report.

Unaccounted for water in ICR System was probably due to Manger Tank overflow.

6. Review of Action Items:

Action Item: Bob will verify that Chris W. and MDI have proper coverage as Independent Contractors..

Bob has verified coverage.

Action Item: Bob will explain the Unaccounted for Water at Talking Rock.

Bob has nothing new to report

Action Item: Bob will ask Clint when Contractors will be given procedure for drawing Construction Water.

Bob has meet with Clint. A package is to be given to Contractors. Hydrant meter in place.

Contractor asked to contact office and purchase a quantity of water.

Action Item: Earl will send letter to R. J. Howard thanking him for his service on the Board.

Earl has sent letter.

Action Item: Each Board member is to turn in mileage to Bob for trip to ACC hearing (approximately 118 miles each way).

Bill has yet to turn in his mileage.

Action Item: Shirley is assigned to develop a policy on providing information to members

Tabled

Action Item from 12/11/07 & 1/22/08(Executive Session): Clarification needed for Voting in Board Elections.

Tabled

7. New Business

a) Special Meeting on June 3rd

Bill will be the primary presenter.

Committee formed to prepare for this meeting: Hugh (chairman), Bill, Bob and Earl.

Customer List is not a public record.

Written Question and Answer period will be part of the meeting.

No vote but a Survey form will be used to measure opinion

b) Lead and Copper Annual Test

Bob will schedule for July. Board will help selecting the customers to have water sampled.

c) Management, Financial Services and Operator Contracts Expire at the end of May

New contracts have not been drawn up; Bob recommends that current contracts be extended for 60 days.

Committee established to negotiate new contracts with current contractors during June.

Bill (chairman), Hal and a two non-board members.

Motion: Hugh moved to extend contracts for 60 days, establish committee to negotiate new contracts during June for review at June Board meeting, and final approval at the July Board meeting; Bill seconded the motion; motion passed.

d) Billing Software

Current software covers 500 customers. Company has 452 customers and expects to exceed 500 within a year. An upgrade to allow 750 customers will cost \$900.

Motion: Bill moved to purchase software upgrade for \$900; Hugh seconded the motion; motion passed.

Action Item: Hugh (and others) to review software packages for more comprehensive reporting capability. This review would start later in the year to be ready for a recommendation before the software license expires next year.

e) Payments for Rate Case Consultants

Letter of Engagement is in effect with CPA Bourassa.

Motion: Hugh moved to bring Bourassa and Busch current and pay \$5,000 toward the SWI bill for a total expenditure of \$17,780; Bill seconded the motion; motion passed.

8. Questions/Comments from Members

1. Monthly Water Usage Report - Discussion and explanation of this report.

2. Income Statement for April - Accounting method is Accrual. Accounts Receivable line shows only billed items. Talking Rock developer payments are not included in the Accounts Receivable line. True-up from TRR of \$39K was paid in May.

Action Item: Add to Statement line showing amount due each month from TRR under Well Agreement.

3. Email sent from “icrwuaboard” concerning Rate Case – After the meeting Earl recalled that this was sent by the Board to a limited list of members that ICRWUA had compiled over a period of time. The purpose of the Email was to provide a link to the Rate Case on the ACC website.

4. Request was made to track number of members who don’t use water for the month. This will not be done.

5. Rate increase needed to provide capital items for enhancing monitoring of system, portable backup generator, etc.

Motion: Hal moved to adjourn meeting; Hugh seconded the motion; motion carried.

Meeting Adjourned at 10:56 AM

Related Documents:

ICR April 30, 2008 Income Statement, Balance Sheet and Check Register

Manager's Report May 27, 2008

ICR Usage for April 2008

Appendix A Guest List

Craig Brown

Chris & Jim Stoner

Shirley Leasure

Walt Guntowski

Dayne Taylor

Jerome Reid