

ICR WATER USERS ASSOCIATION
Board of Directors Meeting, Talking Rock Ranch House
January 26, 2010 Meeting Minutes

DRAFT

Those Present:

Board Members

Bill Meyer, President
 Jimmy Stoner, Vice-President/Secretary
 Tom Sullivan, Treasurer
 Curt Anderson, Director
 John Payne, Director

Contract Staff

Chris Williamson – Water System Operator

Member Guests

Marless Taylor	Dayne Taylor	Shirley Leasure	Gene Leasure
Eileen McGowan	Chris Stoner	Larry Bligh	Tina Bligh
Harvey Roberts	Charles O'Brien		

1. Call to Order - The meeting of the ICRWUA was called to order at 9:05 A.M. by Bill Meyer.

2. Review Minutes of the December 8, 2009 Board Meeting.

Bill recommended we waive reading and asked if there were any comments. None made.

Motion: Jimmy moved to accept the 12/8/09 Minutes; Tom seconded; motion carried.

3. Review Public Comments portion of 12/8/09 meeting.

Bill recommended we waive reading and asked if there were any comments. None made.

Motion: Jimmy moved to accept the public comments portion of the 12/8/09 meeting minutes; John seconded; motion carried.

4. Review Minutes of the January 5, 2010 meeting.

Bill recommended we waive reading and asked if there were any comments. None made.

Motion: Jimmy moved to approve the 1/5/10 Minutes; John seconded; motion carried.

5. Reports

a. MDIFS Report

- **Delinquency & Shut Off Notices** – Jimmy advised that 22 Notices of Delinquency were sent out. There were nine unpaid, with a balance remaining of \$927.10. Twelve were paid in full in the amount of \$906. There was one partial payment of \$25.00, and a balance due of \$24.43. One Notice of Termination was sent out, and it was paid in full in the amount of \$158.52.
- **Call Log** – Jimmy advised that there were 18 calls for turn-on/turn-off and new meter requests for the month of December. Chris advised that of the 18 calls, almost all of them were from new owners. The turn-offs are mostly for non-payment, and then the turn-on follows shortly after. It's been a pretty quiet January so far.

Chris also advised that there are times when they will get a turn-off at 11:00 a.m., and then have to go back out for the same meter at 1:00 p.m. to turn it back on. Bill asked Chris for suggestions on how to

handle this type of thing in the future. Bill reviewed the turn-off notification procedure: Typically a Fax followed by a phone call. Question: Are these people being billed for each of these?

Curt asked about the Delinquency procedure. After 30 days, a delinquent notice is sent; after 60 days, a notice is sent advising that the customer will be turned off, and the customer has 30 days to respond to that notice.

Gene Leasure asked if the turn-offs and turn-ons were across the board. Chris answered that it's pretty evenly distributed, with WC less than most.

b. Operator's Report

Chris discussed that a 30 second power outage occurred during this last storm, and the alarm system worked as designed. He checked the alarm, and the motor control shut down as it should. It picked up another pump automatically as it should. There was no interruption of service. For some reason, the computer picked up a previous call sequence for the wells.

Mint Creek flowed for about three days. ADEQ wants him to sample for intrusion by surface water into the wells located next to the wash. Chris has concluded that there is no intrusion. The closest it came to any well was about 150 feet from TRR Well No. 1. The soundings were good every day. There is perhaps a 2 foot rise in the readings.

TRR is filling their lake. The meter they installed had an initial reading of 160,000 gallons. Chris suggested that the Board acquire a duplicate replacement meter and swap them out at six to twelve month intervals to make sure the meters stay accurate. The volume of water is large enough that it could be significant in terms of dollars. Jimmy asked how many meters there are, which Chris answered there is a new meter for the new lake, and the old meter fed the storage pond. Chris suggested that the old meter be removed as all the effluent goes into the new lake, and it's pumped to fill the old pond, and that there will be no more use of that fresh water line or reclaimed line to fill the old lake.

Jimmy asked if TRR tapped into the existing lines for freshwater and effluent and routed them to the new lake. Chris answered yes. Bill asked if the old meter could be a spare meter for the new lake. Chris advised that he thinks they are different meters, with different flanges. Chris advised he would need to go into the vault to check and compare the meter flanges. He also advise Clint Poteet is having the lids (to the vault??) welded and padlocked and he'd need to negotiate access with Harvard? Bill inquired how we would know if water is going just to the new lake and not to both. Chris advised that the old meter would read some bypass. Chris advised that there are valves that could stop the flow of water to the pond. Chris suggested closing the valve to the old meter and then pulling the meter itself. Chris will ask the engineer if he's correct in saying all the water will now be deferred to the new lake.

Action Item: Chris to check with the engineer if he's correct in saying that all the water will now be deferred to the new lake.

Chris said that it would cost approximately \$400 to have the accuracy of the old meter checked. A new meter would cost \$800 to \$1,200. Bill thought Chris should check with the engineer to make sure they are not going to directly fill the pond anymore, shut off the pond, remove the meter, have it checked, and purchase a new meter for the lake. Jimmy proposed a second alternative that the Operation Committee request as-builts and the operational plan from Talking Rock relative to the new storage lake and the old pond. Then the Committee can bring a recommendation to the Board whether to remove the meter, etc. Chris advised that he can close the valve to the old lake now. Chris also advised that TRR is responsible for operation of the new storage lake and the pond. Bill believed it was premature to close the valve because the new lake needs to be filled first. Chris will check with the engineer to see what the scheme

of operation is supposed to be, and he will advise the Board of his findings. The Board will ask Clint for the as-builts.

Action Item: Chris will check with the engineer to see what the scheme of operation is supposed to be, and he will advise the Board of his findings.

Action Item: The Board will ask Clint for the as-builts.

Dayne Taylor asked if Harvard spoke with the Board to tap into their water line. Chris answered no, not to his knowledge.

Gene Leasure asked if there still an air break for the fresh water going into the new lake. Chris said that he didn't see one, but there should be one. Gene advised that the purpose of the air break is so there is no back contamination from the effluent back into the water system. Chris will ask the engineer about this.

Action Item: Chris will ask the engineer if there is still an air break for the fresh water going into the new lake and advise the Board.

Chuck O'Brien asked if it is possible to substitute the meter from the old pond to the new lake. Chris advised that he doesn't think the flanges and the lay length are the same. Chris will check on this.

Action Item: Chris will check to see if the old meter from the pond can be used on the new lake.

The Molly Way Bypass estimate is in, and the fire pumps have not been exercised since October. He said we could get more proposals or go ahead.

The emergency generator project got sidetracked over the holidays. Both Catepillar and GenTech did not get back to Chris. The electrician doing the work for the emergency generator plug has raised his price by \$200, but Chris said he would suggest that the emergency plug (project) be put behind the Molly Way Bypass. The price for the Bypass is about \$4,800. The Board has already approved the Bypass expense.

Jimmy doesn't think the Water Co. owns Molly Way legally, so he doesn't think we can modify it. Jimmy advised that the paperwork sent to the ACC for Molly Way transfer was illegally executed and the previous Board did not act in compliance with the Policies and Procedures. Bill asked if we had been spending money on Molly Way? Chris advised that the work on the chlorine system is being paid by Harvard, although ICR has paid for the Emergency Generator maintenance. In Jimmy's opinion, the Board did not vote to accept the facility, the paperwork was executed against the policy of the Board, and the compliance filing was submitted to the ACC. He also advised that the Board did not vote, did not have a meeting or a quorum, but instead, the three Talking Rock Directors passed an e-mail around saying they agree. Bill stated that we do have the then President, saying that he had three votes, and as far as he (Hugh) was concerned it was accepted, although there was no public vote. Also, Bill felt he (Hugh) could get the other two TR directors to say they did vote that way. Jimmy again stated he objected to the vote by e-mail and recommended the matter pass to the Asset Committee. They acted against previous agreed to process for acceptance, and against his recommendation for the Asset Committee to review and recommend action for the Board, and against Jimmy's recommendation and against policies and bylaws. (See Secretary for additional details)

Chuck O'Brien asked if the Bylaws require notice of the meeting. Bill answered no, not for special meetings.

Chris Stoner asked if there are supposed to be Minutes of all meetings, and Bill answered that there is no requirement on special meetings. Jimmy stated the Arizona Statutes for non-profit companies require that all meeting shall have minutes. Chris Stoner asked if there was an agreement that all decisions will be made in Board meetings. Bill answered that is true. Bill said that the Board established a policy early on that special meetings would be limited, and that anything that was done in a special meeting would be reported in the public meeting and votes taken in the public meeting. The board did not follow this policy 100%. Hugh, in some cases, would proceed if there were 3 directors present. In May or June, the Board passed a procedure that any document that required the signature by the Board would require two signatures: one of the President, and the other of either the Secretary or Treasurer. With the acceptance of Molly Way, it was done electronically. Bill never voted due to his being on vacation. Jimmy sent e-mail objecting to a vote (see above). Without Jimmy and Bill being aware of it, a memo signed by Bob Busch was sent to ACC saying that we have accepted Molly Way and have accepted all infrastructure. The acceptance of Molly Way was not signed by Hugh and another officer of the Board, which is against the policy of the Board (and process agreed to by the Asset Committee). Unfortunately, the By-laws say that the President is the CEO of the company. This Board needs to decide what it wants to do relative to Molly Way and how we proceed at this point.

Bill asked Chris Williamson if delaying the Molly Way work puts us at risk. Chris answered no, but that the larger pumps on the low pressure skid do need to be exercised from time to time to help avoid leaks and seal problems. Chris advised that one pump had already corroded sufficiently that the motor shaft seal had leaked, which was fixed before accepting Molly Way. The other pump is still doing alright. Chris advised that he could blow 4,000 or 5,000 gallons of water in the air as a stop gap measure to buy a couple of months. The pumps would need to be exercised every two to four weeks, or he could blow 4,000 to 5,000 gallons of water up in the air. This is a viable alternative to needing to install the Bypass at this time.

John asked what Jimmy was suggesting we do with Molly Way? Jimmy stated that he had suggested that they get a comprehensive plan on Molly Way, the problems that occurred, what was done to it, and what extended warranty we'd get now that all the things were fixed. There was a test that was run of which he doesn't believe the results were documented. He's concerned that the onus was put on the Water Co. operator to conduct a test. He felt this was the obligation of Talking Rock and their vendor. He doesn't believe the Water Co. has all the as-built drawings or the modified drawings. He believes that before the Water Co. buys Molly Way, Talking Rock needs to go through those steps, expedite doing them. The Asset Committee should make a recommendation whether we take ownership of it. The Talking Rock Directors should not be able to make a decision to unload it on the water company. Jimmy thinks the Board should ask Talking Rock to produce a validly executed Bill of Sale. Tom suggested we get them to produce the documentation for their vote. Jimmy stated he was of the opinion there was no vote since policies were not followed. On rare occasion, as a matter of expediency, the Board had agreed in a prior meeting to vote concurrence by e-mail to expedite action for a specific item. Otherwise we did the votes in a meeting. The Bylaws require a quorum to vote. There wasn't even a meeting called to take a vote. The Board discussed whether the Board can reverse what the previous Board has done with Molly Way.

Dayne Taylor asked if Chris has the as-builts for Molly Way? Chris answered yes, he believes they do.

Bill advised that the Company was required by ACC to accept the infrastructure within a time frame that has already elapsed. There was an ACC authorized delay in that time frame to 12/31/2009. Bill sees a long legal fight with Harvard to claim Molly Was not accepted.

Chuck O'Brien discussed the abuses of the previous Board, and he thought it might be a good idea to form a committee to look into all of the past actions of the prior Board and specifically the reservations about the Molly Way transaction. Chuck volunteered to serve on a committee to look into the law and figure out what has happened, and perhaps bring an action against the three prior Board members.

Jimmy said that, as Bill mentioned, the Board passed a policy on June 5 that would require the President and either the Treasurer or Secretary to execute any document that makes any commitment of the Water Co. In the June regular Board meeting, the Board reaffirmed that policy because Hugh suggested changing the policy so that it could be any two directors signatures. Jimmy believes that this policy trumps any previous By-Laws. Chuck agreed with this, however, there may be some issue with the “appearance” of correctness. This should be considered. Bill said that even if we don’t accept the infrastructure, if we start using it and derive a benefit from it, then they are estopped.

Chris Stoner asked if the Board can file a complaint with the ACC and make this a matter of record. Jimmy answered that they can. Also, this matter is on record in this meeting and minutes. Jimmy doesn’t believe the Bill of Sale transfer was not legally executed, and can be challenged. Bill said the board needs to decide what we are going to do. He said that if the Board doesn’t file a complaint with the ACC, then he will as an individual homeowner. He added that it is extremely suspect that Hugh took action on this the day after Bill went on vacation and had it concluded by the time Bill got back in town. He also said that we still don’t have a complete documentation package or paper trail relative to the Molly Way facility. There is inadequate documentation of this entire process.

Chuck suggested sending a letter to Harvard, indicating there is substantial question as to whether the action by the three members of the Board, all Talking Rock Directors, was effective and binding.

Harvey Roberts asked if it was challenged at the time; Jimmy answered that it was challenged at the time, and that it’s been in the Minutes, he challenged it in the October 27 meeting. Harvey wanted to know if there are problems with Molly Way. Chris answered that there are no obvious problems. The system has never been run at capacity. Chris advised that the kicker, which was too small, blew off and caused the plant to run a little too hard and shut itself down. This led to finding output of the plant had been modified, the software had been modified to prevent enough pumps from running to give them time to produce the water that it was supposed to. Once that was cleared up, the output of the station was about 15% over its design, so he took a water meter out and checked it. The digital water meter was indicating about 150% of the flow from the normal analog meter, so that was changed back. Chris is not sure that he has found all of the potential problems.

Jimmy then said that in the October 27 meeting, he raised the issue of the process by which they attempted to accept Molly Way and the deficiencies that Jimmy had presented to them in prior e-mails. Hugh’s response was essentially “no comment.” So, again, in the December 8 meeting, Jimmy set the scenario again and asked Hugh if he had any further comments. Hugh said, “no comment.” They refused to enter into any discussion regarding their actions. Jimmy could not figure out why they acted in the nefarious manner when they know the acceptance date had been moved to the end of December. Bill again brought up the point this Board needs to consider if the issue was raised, yet “the Board” sent a letter to the ACC accepting the infrastructure.

Gene asked if there is a warranty for Molly Way, and Jimmy advised that the warranty expired in September.

Larry Bligh said that he thinks Chuck’s idea of writing a letter to Talking Rock is worth a try to address the issues of concern with the facility. Bill thinks a letter should be written to the former President, asking him if he can identify the procedure that was used to accept Molly Way. Bill suggested that the Board accept the idea that Jimmy and Chuck prepare a draft letter to Harvard and/or Hugh Pryor, for the Board to review and approve at the next Board meeting. Jimmy and Chuck agreed to this.

Action Item: Chuck O’Brien and Jimmy Stoner to draft a letter re: Molly Way Issues.

Chris was asked to wait for one month to do any work at Molly Way. Chris wants to exercise some fire hydrants in the meantime, but he will leave the mechanics alone. At the next Board meeting, the Board

will decide how they will go forward with this idea, or go ahead and start making alterations at Molly Way.

Chris also advised that the water loss at ICR is down from 13% to 8%. There is still a question of which water meter is correct. He did an exfiltration test on the Magner well and the line up from the wells on the ICR side. In 3 days, we lost 1/8" of water, or 167 gallons, which qualifies as negligible. They had two complaints of cloudy water on Thunderbird on Sunday night and Monday, which is the one trouble spot in the whole system. He tested for bacteria, which is at the lab. He believes it was just a matter of dust in the line. Quality normally flushes the line 2 – 3 times in the summer, but he thinks some construction at the end of Thunderbird Road stirred up the problem.

Chris advised that TRR's main boost station generator went down right after it was serviced by GenTech. The GenTech technician left the main circuit breaker off, and the batteries failed. The main control panel had failed, so GenTech brought up a control module and spare batteries. It turned out to be just the batteries (they were older batteries), but the service call was \$1,200, \$400 of which was for the batteries. Larry Bligh suggested that an operations check should have been done by GenTech before they were done, and they should be notified that this operational check wasn't done. Chris will ask for a written explanation from GenTech of how this happened and why. Dayne asked if the Company has a standing contract for generator service with GenTech, which the Board answered that they do.

Action Item: Chris to ask for a written explanation from GenTech of how this happened and why.

Chris advised that the Consumer Confidence Report is due by July 1, 2010. Chris will provide the usual lab results needed for the report. The report is a four page document and can be either mailed to all customers or it can be posted on the website. Tom and Chris will work on this together.

Action Item: Tom and Chris to work on the Consumer Confidence Report.

c. Financial Reports (November and December)

For the two systems, for the month of November, total revenues were \$29,959.88; expenses were \$44,368.17; for a net loss of \$14,408.29.

Year to date, ending November 30, 2009, for the systems as a whole: Total revenues were \$396,301.78; total expenses were \$527,511.93; for a net loss of \$131,210.15.

For the month of December for both systems, total revenues were \$20,083.47 total expenses were \$47,211.67; for a net loss of \$27,128.20.

For year to date, ending December 31, 2009, for both systems, total revenues were \$416,385.25; expenses were \$574,723.60, for a net loss of \$158,338.35.

For the ICR division, for the year ending December 31, 2009, total revenues were \$164,395.09; expenses were \$152,981.34; for a net income of \$11,413.75.

For the Talking Rock system, for the year ending December 31, 2009, total revenues were \$251,580.92; total expenses of \$421,693.72; for a net loss of \$170,112.80.

The above figures include depreciation for both systems. Even though the negative number for TRR for the year is depreciation-driven for infrastructure, Bill also pointed out that the ICR \$11,413.75 year ending net income has no depreciation in it of any significance.

Dayne asked if all of the depreciation for TR is for only six months of the year, which Bill concurred. The ICR infrastructure was a gift, so it cannot be depreciated. Some of the WC infrastructure can be

depreciated, but it's not a significant amount of money. Bill advised that the Company is in a positive cash flow. Curt wanted to know if it was possible to accumulate enough money to cover what would normally be the depreciation. Bill answered that the Company is limited in the amount of "profit" that can be generated in a given year at 10% to 15%. Bill will try to give a summary of where we stand regarding total depreciation at the annual meeting.

d. 1/5/10 Meeting and 1/14/10 special meeting.

Bill advised that there was a special meeting on January 14, 2010. At the special meeting, the following were discussed:

- Water Company Infrastructure layout for the new Directors
- 2010 proposed budget
- Bill advised that the Board can use the meeting room at the ICR sales office and to store files there, at a cost of \$150 per month (including the ARC). The Board agreed to accept that offer.
- The Board discussed proxy votes for members not in attendance at meetings, however the By-laws do not provide for proxy votes.
- Issues with MDI. The Board is having discussions with Wallace & Assoc. to possibly contract with them for accounting services. The Board is meeting with Cynthia Wallace today to discuss this further.
- Duties of the Manager that have not been allocated and possibly are not being covered.

e. Committee Reports

- Operations Committee –

ICR Pump Station Retrofit – Chris advised that he called Brown Tank in December about buying and removing the two pressure vessels. He has not heard from them since. He suggests putting the vessels on Craig's List and give Brown another call.

Tom said that he and the other two new members of the Board visited the Gray Bear pump station. In his opinion, it is very suitable for storage of documents. It's probably less suitable for conducting meetings, as it is small, has no windows, and no heat or air conditioning. (Piping and water seepage.)

Molly Way Bypass (Exercise Fire Pumps) – See above.

- ARC Resolution – Bill advised that the drafted By-laws have been given to the Company's attorney for review and comments. The Board has not received a reply from the attorney yet. Dayne – Is this strictly in relation to the ARC. Bill said, Yes.
- **Finance Committee**– There was nothing new to report at this time.
- **ACC Order Compliance** – The basic subject is to reformat the Best Management Practices and resubmit to the ACC. The Board submitted the BMP's by the deadline. The ACC has replied stating that the BMP's need to be reformatted and resubmitted. At the January 5 meeting, the Board agreed to have a sub-committee that would be the ACC Board of Compliance, and the subcommittee would try to make sure that the Company complies with all ACC orders. Larry Bligh will be the head of that committee. In the next few days, Larry and Jimmy will go through the files and review the Best Management Practices and decide how to proceed. Bill had contacted the ACC and they forwarded an e-mail to guide Larry and Jimmy.

Action Item: Larry and Jimmy will go through the files and review the Best Management Practices and decide how to proceed.

4. Old Business

a. Review Action Items – Jimmy reviewed the action items. Open items are as follows:

- Standby contract with Empire for emergency generator.
- BMP's to be reformatted
- Jimmy and Chris to discuss meter reading schedule

b. 2010 Budget – Bill sent the proposed 2010 budget to all Board members prior to the meeting. Tom inquired about whether the Board should be worried about the \$301,000 net income loss, or is it something we can absorb. Bill answered that the Company cannot continue to absorb these kinds of losses. The proposed budget for 2010 is based on a combination of estimates by Bob Busch and Bill. It called for a total revenue of \$424,400 for the year. This past year, we had total revenues of \$416,400. Total expenses for the proposed budget are \$725,450, which gives us a net income loss of \$301,000. Of that \$301,000 net loss, we have depreciation expenses of \$334,000. We also have amortization of the rate case of \$30,000, so we have expenses that aren't actual cash flow expense items. There is a cash flow estimate of \$63,000 next year. The budget also assumes that the golf course will be filling their pond with 25,000,000 gallons in the first three months of this year. Bill also advised that it was agreed that a rate case would only be asked for after five years, although the Company has the right to ask for a rate increase any time if it is an emergency. Dayne asked if the Board has given any thought to doing something to make up for the power cost by going to the Commission *and requesting relief, or surcharge*, to be applied. Bill wasn't aware he could do that, but thought it was a good point. Larry Bligh said that if the Commission applied the surcharge, the rate would remain constant, but the surcharge would apply to everyone. Bill believes the Company is locked into \$1.40 rate with TR for five years, and cannot be increased, so if a rate increase or surcharge were to happen, it would fall on the residents only. The Board agreed to look into the possibility of relief and surcharge for power costs.

Motion: Tom moved to accept the proposed 2010 budget; Curt seconded; motion carried.

After the motion was made and carried, Bill read a paragraph from the Amended and Restated Water Agreement, which states:

Moratorium on Increases and Rates: The ICR Water Users Association agrees that it will not file with the ACC any application or other request to increase any rate or charge, including, but not limited to, a special commodity rate which increases would become effective before the date which is five years from the date of final decision. This section shall terminate immediately upon the day that Talking Rock ceases taking water from ICR for landscape irrigation and lake fill, and ICR shall thereafter have the unrestricted right to file with the ACC any increase in rate or charge.

c. ICRSD/WC Pump Building/Boundary Fence

No progress has been made with discussions regarding the ICRSD/WC pump building/boundary fence issue. Gene advised that this item should be tabled until more information is obtained about ICRSD's lawsuit and other issues.

d. Meter Reading Schedule – see above.

5. New Business

a. MDI and aQuality Contracts status

See above discussion regarding MDI and Wallace & Associates. aQuality has accepted some of the work that Bob Busch had been doing. Chris discussed the various duties he has agreed to take over, which include reviewing vendor and contractor invoices, which takes a few minutes a month; prepare monthly and annual water use reports, which takes about four hours per month and the annual report will take another four hours; backflow testing will take about an hour per month for the paperwork maintenance (TRR is responsible for all their irrigation meters, so they would be paying aQuality's tester directly and that wouldn't go through the Water Co.); preparation of the Annual Confidence Report is part of the operator's job, so there is no charge for that; which totals an extra five to ten hours a month.

Action Item: Chris to e-mail the Board with information regarding the extra hours aQuality will charge to cover some of Bob Busch's duties.

Chris Stoner wanted to know if someone else, beside aQuality, would go over the invoices. Bill advised that MDI sends invoices from vendors and contractors to aQuality for approval. Tom will approve all other invoices, including aQuality's contract amount. Gene wanted to know who signs the checks, and Bill answered that MDI signs them after approval by the Board. (Standard invoices like APS, etc. are paid routinely). Chris Stoner asked if Wallace would also be doing the billing, and Bill answered that that still needs to be worked out. Harvey asked how much additional cost will aQuality be charging for this additional work. Jimmy advised that it will be included in the e-mail that Chris Williamson sends the Board. It was clarified that the budget included the Manager's cost so we should see a net reductions in costs.

b. Records Archive Storage

Jimmy advised that at the 1/14/10 meeting, he suggested that the Company buy another file cabinet and put it in the sales office conference room. He purchased a file cabinet, took it to the sales office conference room, then went to the pump house and transferred the boxes of files from the pump house to the sales office. The Board needs volunteers to help go through and review the boxes of files (Curt and John will assist). The cost of the filing cabinet was \$173.35, which Jimmy paid for and would like to be reimbursed. Since we already agreed to this expenditure, Jimmy will submit the bill to the Treasurer for approval and submit to MDI reimbursement.

c. Annual Meeting Date

The Board agreed to schedule their Annual Meeting in March, after Wallace & Assoc. has a chance to review the books. This item is tabled until after the Board talks with Cynthia Wallace. Bill commented that we will need accurate financial data and the meeting may be late in March or April.

Dayne suggested that if the meeting is scheduled for March, the public notice would have to go out in the February billing.

Public Comments:

Eileen asked if the attorney gave a timeline for the ARC By-laws. Bill answered that he did not give a timeline for when he would be done reviewing the By-laws.

Motion: Jimmy moved to adjourn; Tom seconded; motion passed.

Meeting adjourned at 11:20 a.m.